

Love Lane Foyer Project
Pinner Methodist Church

Love Lane Pinner Middlesex HA5 3EE

Minister: Rev'd Michael Hall Tel: 020 8866 1743

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11 July 2005

John Fenwick
London Borough of Harrow
PO Box 2 Civic Centre
Station Road
Harrow
HA1 2UH

Dear Mr Fenwick,

Love Lane Foyer Project

The society of Pinner Methodist Church was established in Love Lane in 1917, and since that date has been a centre for a wide range of community activities.

There are over 211,000 residents in Harrow, and 18.5% of these people are over retirement age. 30% of residents in Pinner have one or more persons in their household with a serious illness (UK average: 27.8%). Fortunately, many are still able to enjoy independent living in their own homes with a reasonable level of health and fitness. This fact is due in the main to the community support services that exist, offering generic as well as specialist social outlet events that involve craft work, forums and programmes that encourage healthy living activities for those that are housebound, and facilities for counselling or advice.

Every week Pinner Methodist Church offers accommodation to many groups that promote these services, with some 300 people using the premises per week for some activity or other. Some groups are wholly independent of the Church, whilst others are part of the social outreach of the Church community. With an increasing demand for the Church facilities and the lack of available local community buildings, it is becoming difficult to maintain the high standard of service that has been previously offered. Not wanting to restrict the way in which the Church is able to be used by the local community, it has embarked on a development scheme, which will see the creation of a new multipurpose open area including a new kitchen/servery area, a disabled toilet, and an office area for private meetings / interviews (see enclosed plans). These new facilities will enable a wider range of activities to take place on the premises and allow for the development of new groups as well. The specific objective of the scheme is:

- To provide accessible and appropriate accommodation for use by community and voluntary sector groups in the Ward of Pinner, but most especially the Pinner Village neighbourhood.

In order to achieve this vision, the Church community needs to raise £120,000 to add to funding already secured through Methodist Charities and local fundraising. We are seeking your support to help with the capital expenditure of this Project, up to a total of £10,000.

I have enclosed a copy of the financial profile for the Project (extracted from the Business Plan), and a statement of income and expenditure for Pinner Methodist Church for the year ended 31 August 2004. If you would like a copy of the full Business Plan, please contact us. If you require us to complete an official application or if you need further information, please get in contact.

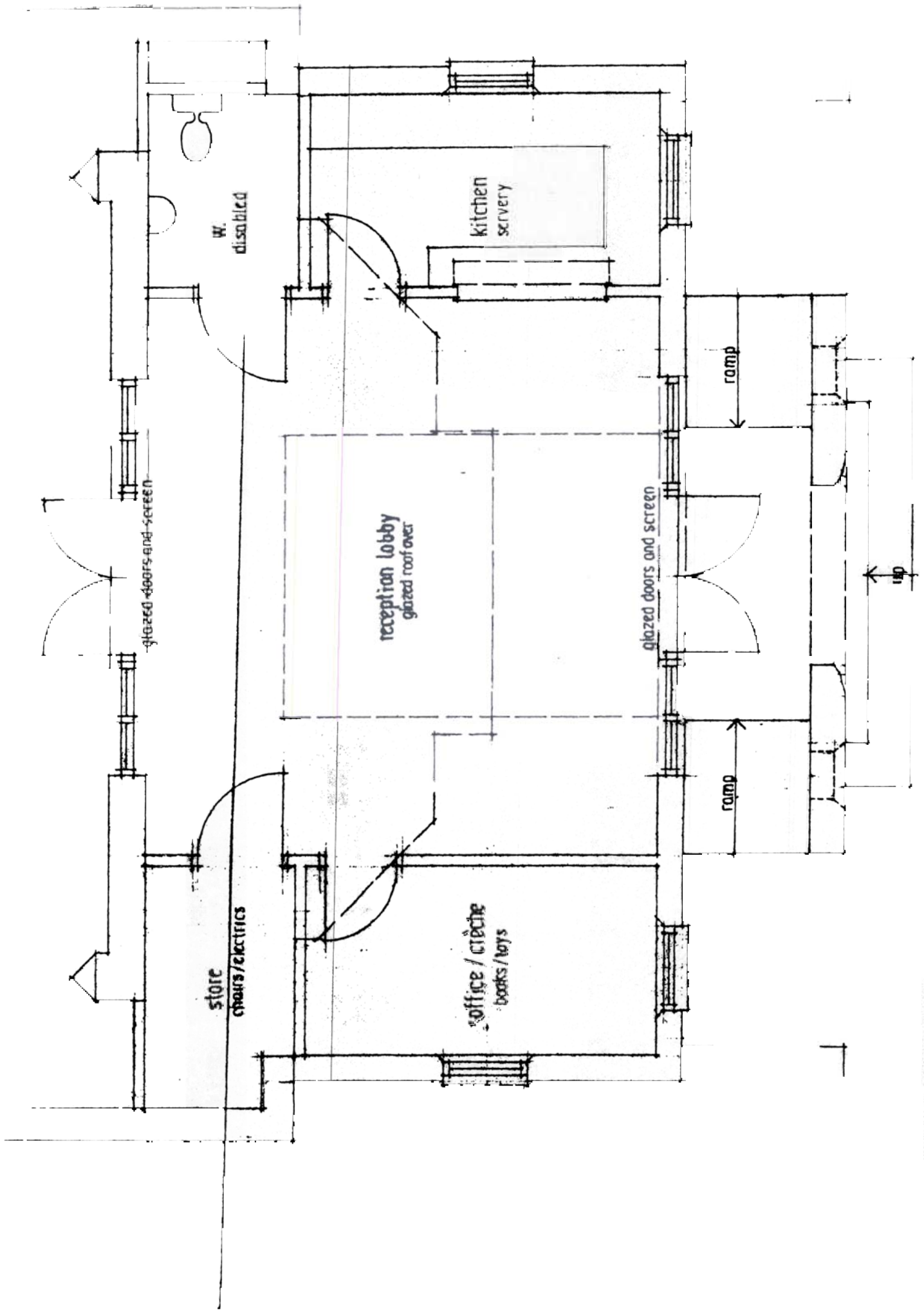
I look forward to hearing from you

Yours sincerely

Kofi Agyare

Chair of the Fundraising Committee

Email: nii_kofi@hotmail.com



GROUND FLOOR PLAN

Budget & Cash Flow - 2006 - 2011

Schedule A: Costs by revenue and capital items

Project Name: Pinner Methodist Church -- Foyer - Building Development

Item	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Total in Period
Revenue								
Premises	-	-	800	900	1,000	1,100	-	3,800
Consumables	-	-	-	80	80	80	-	240
	-	-	50	50	50	50	-	200
Total Revenue	-	-	850	1,030	1,130	1,230	-	4,240
Capital								
Building Works	-	150,000	50,000	-	-	-	-	200,000
Professional Fees	-	18,000	2,000	-	-	-	-	20,000
Furnishings & Fittings	-	4,000	2,000	-	-	-	-	6,000
Total Capital	-	172,000	54,000	-	-	-	-	226,000
Total Capital and Revenue	-	-	1,030	1,030	1,130	1,230	-	230,240

Schedule B: Costs by revenue and capital items for 2006/07

Project Name: Pinner Methodist Church

Year: 2006/2007

Item	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total 2006/2007	Total in Period
Revenue						
Premises	-	-	-	-	-	3,800
	-	-	-	-	-	240
Total Revenue	-	-	-	-	-	4,240
Capital						
Building Works	37,500	37,500	35,500	37,500	150,000	200,000
Professional Fees	4,500	4,500	4,500	4,500	18,000	20,000
Furnishings & Fittings	1,000	1,000	1,000	1,000	4,000	6,000
Total Capital	43,000	43,000	43,000	43,000	172,000	226,000
Total Capital and Revenue	43,000	43,000	43,000	43,000	172,000	230,240

Schedule C: Costs by proposed funding source for 2006/2007

Project Name: Pinner Methodist Church – Foyer - Building Development **Year: 2006/2007**

Item	Capital or Revenue?	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total 2006/2007	Total in Period
Agency/Programme							
Pinner Methodist Church	Capital	3,750	3,750	3,750	3,740	15,000	15,000
Legacies & Bequests	Capital	11,250	11,250	11,250	11,250	45,000	45,000
Local Gifts	Capital	15,550	-	-	-	15,550	15,550
Harrow Circuit	Capital	15,000	-	-	-	15,000	15,000
Methodist London District	Capital	2,000	-	-	-	2,000	6,000
Methodist Fund for Property	Capital	4,000	-	-	-	4,000	4,000
London Committee	Capital	10,000	-	-	-	10,000	10,000
Trusts & Foundations	Revenue & Capital	16,700	16,250	16,250	16,250	65,450	119,690
Total		78,250	31,250	31,250	31,250	172,000	230,240

Schedule D: Costs by proposed funding source

Project Name: Pinner Methodist Church – Foyer – Building Development

Item	Capital or Revenue?	2005-06	2006-07	2007-08	2008-09	20089-10	2010-11	2011-12	Total in Period
Agency/Programme									
Pinner Methodist Church	Capital	-	15,000	-	-	-	-	-	15,000
Legacies & Bequests	Capital	-	45,000	-	-	-	-	-	45,000
Local Gifts	Capital	-	15,550	-	-	-	-	-	15,550
Harrow Circuit	Capital	-	15,000	-	-	-	-	-	15,000
Methodist London District	Capital	-	2,000	-	-	-	-	-	2,000
Methodist Fund for Property	Capital	-	4,000	-	-	-	-	-	4,000
London Committee	Capital	-	10,000	-	-	-	-	-	10,000
Trusts & Foundations	Capital & Revenue	-	65,450	54,850	1,030	1,130	1,230	-	123,690
Total		-	172,000	54,850	1,030	1,130	1,230	-	230,240

Fundraising

The Project has or will apply to the following grant making bodies to source capital funding for the Project over the period 2005/06 to 2006/07. Revenue funding for the continuance and development of the Project's activities is being sourced with the building development general funding bids. At the time of this study, applications to Trusts and Foundations represents just over half of the total income required.

Anticipated funding sources

Project Name: Pinner Methodist Church – Foyer - Building Development

Item	Capital or Revenue?	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
Agency/Programme								
The Kathleen Hannay Memorial	Capital	Applied	-	-	-	-	-	-
Harrow Community Trust	Capital	Applied	-	-	-	-	-	-
Edward Harvist Trust Fund	Capital	Applied	-	-	-	-	-	-
The Knowles Charitable Trust		Applied	-	-	-	-	-	-
Tudor Trust	Capital	Applied	-	-	-	-	-	-
Pilgrim Trust	Capital	Applied	-	-	-	-	-	-
Bernard Sunley Charitable	Capital	Applied	-	-	-	-	-	-
Gould Charitable Trust	Capital	Applied	-	-	-	-	-	-
Lloyds TSB Foundation	Capital	Applied	-	-	-	-	-	-
Heritage of London Trust	Capital	Applied	-	-	-	-	-	-
Allchurches Trust	Capital	Applied	-	-	-	-	-	-
Mrs S H Troughton Charity Trust	Capital	Applied	-	-	-	-	-	-
Awards for All	Revenue	Applied	-	-	-	-	-	-
Total		65,450	54,850	1,030	1,130	1,230	-	-

Schedule E: Loan Repayment Plan

Project Name: Pinner Methodist Church – Foyer – Building Development

Item	Capital or Revenue?	2005-06	2006-07	2007-08	2008-09	20089-10	2010-11	2011-12	Total in Period
Loan Source									
Pinner Methodist Church (1)	Capital	-	-	12,460	-	-	-	-	12,460
Pinner Methodist Church (2)	Capital	-	-	-	12,460	-	-	-	12,460
Pinner Methodist Church (3)	Capital	-	-	-	-	12,460	-	-	12,460
Pinner Methodist Church (4)	Capital	-	-	-	-	-	12,460	-	12,460
Pinner Methodist Church (5)	Capital	-	-	-	-	-	-	12,460	12,460
Total		-	-	12,460	12,460	12,460	12,460	12,460	62,300

All loans have been provided on an interest free basis by the members of Pinner Methodist Church. The loan agreements allow for repayment of the loan in full within a 5-year period. Individuals offering loans have not been identified personally, but a reference number identifies the source of the funds. At the time of this Study it is anticipated that the loans will be repaid over a 5-year period in equal instalments.

PINNAR METHODIST CHURCH - INCOME & EXPENDITURE - 12 MONTHS TO END AUGUST 2004											
INCOME	TOTAL	BUDGET	Variance	%	BUDGET	EXPENSES	TOTAL	Budget	Variance	%	BUDGET
ITEM	INCOME	03/04	from Budget	of Budget	2004 / 05	ITEM	EXPENSES	03/04	from Budget	of Budget	2004 / 05
Lets / Property	10037.50	10500.00	-462.50	95.60%	10500.00	Assessment	31606.25	31500.00	-106.25	100.34%	32300.00
Interest	2194.75	2000.00	194.75	109.74%	1800.00	Property Maintenance	8563.93	7000.00	-1563.93	122.34%	7500.00
Fund Raising	2124.57	2000.00	124.57	106.23%	2000.00	Capital Projects	0.00	0.00	0.00	0.00%	0.00
Copier	278.81	350.00	-71.19	79.66%	200.00	Cleaning	3387.96	3500.00	112.04	96.80%	3700.00
Donations	3200.00	750.00	2450.00	426.67%	750.00	Gardening	955.00	1000.00	45.00	95.50%	1100.00
Telephone	54.00	20.00	34.00	0.00%	0.00	Copier	656.04	750.00	93.96	87.47%	750.00
Tax Refunds	7672.97	7000.00	672.97	109.61%	7700.00	Donations	3790.00	5000.00	1210.00	75.80%	1500.00
Sundry	827.14	250.00	577.14	330.86%	250.00	Water	172.61	165.00	-7.61	104.61%	200.00
						Gas	1997.00	2000.00	3.00	99.85%	2500.00
SUB TOTAL	26389.74	22870.00	3519.74	115.39%	23200.00	Electricity	888.21	850.00	-38.21	104.50%	1100.00
2002/03	23397.86					Telephone	214.21	250.00	35.79	0.00%	250.00
						Bulletin / Publicity	491.30	750.00	258.70	65.51%	750.00
COLLECTIONS	32210.20	32500.00	-289.80	99.11%	32500.00	Organist	580.00	600.00	20.00	96.67%	650.00
2002/03	32433.96					Ministers Expenses	386.81	750.00	363.19	51.57%	500.00
						Worship Expenses	1288.45	1000.00	-288.45	128.85%	1500.00
TOTAL INCOME	58599.94	55370.00	3229.94	105.83%	55700.00	Benevolent	380.00	500.00	120.00	76.00%	500.00
2002/03	55831.82					Bank Charges	0.00	10.00	10.00	0.00%	0.00
						Pinner Assn. Churches	250.00	250.00	0.00	100.00%	300.00
						Insurance	1680.53	1550.00	-130.53	108.42%	1750.00
N.B. Sundry income includes a cash balance of £583.33 collected to fund parting gifts for Revd. Tony Brazier						Junior Church	400.00	400.00	0.00	100.00%	400.00
						Sundry	946.99	300.00	-646.99	315.66%	300.00
						TOTAL EXPENSES	58635.29	58125.00	-510.29	100.88%	57550.00
						2002/03	49887.24				
						Surplus (Deficit) at 31.08.2004	-35.35	-2755.00			04/05 BUDGET DEFICIT
											-£1,850.00
Amended 26.11.04											

N.B. Sundry Expenses includes £600 cash parting gift for Revd. Tony Brazier

THESE ACCOUNTS ARE STRUCTURED ON A "RECEIPTS AND PAYMENTS" BASIS
SUBMITTED ACCOUNTS WILL BE ON AN "ACCRUALS" BASIS